**HPL Meeting minutes for 8/16/22**

**In Attendance**: Norm Ellis (BOT President), Joe Liberto (BOT CFO), Denise Chilson (Director HPL), Pat Moore, Garrett McGowan, Alex Hoffman, Mike McCumisky, Kate Santelli

**Absent/Excused**: Gary Kelleher (Secretary)

**Meeting called to order** by Norm @ 5pm

**Secretary’s minutes**: Read and taken by Kate, Motion to approve July’s minutes; 1st Garrett, 2nd Mike, all approved

**Director's Report**: $2500-$2700 to fix shed and exterior wall that was damaged by patron’s car

**Financial Report**: City checking account down due to paying expenses. Monthly operating costs

are up slightly as expected. Other accounts are healthy. Motion to pay the bills: 1st Garrett, 2nd

Kate, all approved.

**Personnel Committee**: Plan to distribute questions for Director’s review at September meeting.

**Building committee**: Drainage project complete. There are a few minor issues to be addressed at walk through with the contractor. LED lights have been updated. Paving project for the parking lot was addressed. Proposed to accept previous proposal for a top coat and restripe at a cost of $8500. Grant to cover 75% of cost pending approval. Motion to approve, 1st Pat, 2nd Mike and all approved.

**Friends**: No representatives present

**Outreach Committee**: First home bound book delivery a success.

**Patron Policy**: Patron policy update looks good. Motion to accept, 1st Garrett, 2nd Joe and all

approved. Discussion about the emergency button and if we should test this, Denise will look

into this.

Assurances for state aid structure grant read aloud by Norm to the committee as required.

**Motion to adjourn** at 5:30, 1st Norm, 2nd Garrett, all approved.

Next meeting 9/20/22 at 5pm