

## Library Mtg Notes 081721

Tues 08/17/2021

### Attended @ Library:

Submitted by S Wirth

Norm Ellis  
Garrett McGowen  
Mark Smith  
Ceil Kelley  
Rex Wiggers  
Pat Moore  
Joe Liberto  
Sharon Wirth

### Absent:

Vanessa Spitulnik

### Regular meeting called to order at 12:02 PM

SECRETARY'S MINUTES – Motion to approve minutes by Pat, 2<sup>nd</sup> by Garrett

### Mark Smith> Interim Director's Report

#### 1 ARC Grant Award:

We have been awarded a new round of grant funding for computer equipment through the Appalachian Regional Commission. STLS is administering. Our award is \$8,243.50 but this is a 50% matching grant and we must spend \$16,487.00. Currently, I have no idea how this works or if Alice committed us to this grant. Anyway, it looks to be that we are committed to purchasing \$16,487.00 for a 50% refund. The question for us is, are we willing to spend \$16,487.00 in equipment? Brian Hildreth will be contacting us with more information.

#### 2 Literacy partnership with Hornell Schools:

The Hornell City Schools have reached out to us to support of their grant application for a Dept of Educ. "Innovative Approaches to Literacy Grant" focused on grades 4-6. We have sent a letter of support for their grant. If the grant is successful, we will agree to provide library cards to all elementary students and share programming over next 5 years.

#### 3 STLS System Cleanup:

STLS System cleanup: STLS "purging" patron accounts for those patron who have not used the system in past 6 yrs. A new account will have to be created for any of those patrons who have lapsed and have been purged from the system.

#### 4 New Copier Arrived:

New Copier arrived – Bret working out kinks and connecting to computers. Unfortunately, our old computers (Pre-Windows 10) cannot print in color to this new copier. Our 2 new computers will alleviate part of that problem.

#### 5 New Computers arriving any day:

Our 2 new computers and software (Windows 10). Bret will be setting them up and we will be replacing 2 of the 3 ancient machines on the main floor patron area.

#### 6 Summer Children's program success:

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(see attached stats) – The summer program was wildly successful.

Summer Reading Program – YA and Adults

### Final count:

YA - 33 Patrons, 99 Books;

ADULT - 161 Patrons, 753 Books.

Total over all: Patrons - 194; Books - 852

### 7 Diversity collection:

Haleigh Youll is adding materials to our new diversity collection. She is selecting appropriate diversity materials from the regular collection and adding them to the diversity collection so it is more complete and well rounded.

### 8 Future Needs:

Just a reminder, Amazon card and Steuben Trust (Community bank) cards need to be changed from Alice to new Director

### 9 Did you know?

Did you know? We own a treasure of historical documents tucked away in the history room. I recently came across a book of Civil War Enlistments of men from the Hornell area. What a treasure!

### 10 Social Media Information:

Posts reached – 786 people

Post Engagement – 162

Direct Messages asking questions - 2

### Rex Wiggers> Financial Report

- 1 August reports to be approved and accepted w/o reservations or changes, Motion by Pat & 2<sup>nd</sup> by Sharon was approved by all.
- 2 There has been no significant change in monthly expenses yielding a possible budget balance of 40K.
- 3 Will change Amazon account and bank card for new director.
- 4 Motion to pay all current bills by Garrett & 2<sup>nd</sup> by Sharon was approved by all.

### Various>Reporting on Personnel

- 1 It was noted that Saturday Hours will resume after Labor Day.
- 2 Rex/Joe discussed benefits for the new director and Rex will prepare a cost summary.
- 3 Discussion of the merits of confidential vs. shared office space.

### Joe Liberto> Reporting on Building Committee

- 1 City of Hornell block grant discussion, Mayor to advise.
- 2 Reassignment of office space discussion and minimal cost for changes was noted.
- 3 Possibility of purchase of a movable privacy screen if needed downstairs.

### Old Business:

- 1 Carol Berry presented information regarding the Library Director position separate from Civil Service and noted Robin Lattimer, Legislator is very pro\*Library.

### New Business:

- 1 Discussion of changes to Bylaws tabled. Norm to add to agenda of future meeting.

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**Next Board Meeting to be Tuesday 09/21/2021 @ 5:00 PM @ Library Conference Room**

**Motion to Adjourn @ 1:42 PM-**

Moved by Garrett, 2nd by Sharon