

HORNELL LIBRARY E-DEVICE POLICY



1. Only Hornell Public Library cardholders age 18 or older and in good standing may borrow an e-device.
2. Valid photo identification (NYS driver's license, state issued photo ID, or passport) must be presented by the borrower at the time the device is checked out. Proof of address, such as a utilities bill, must also be presented.
3. The borrower must complete a Hornell Public Library e-device loan agreement. When approved, this agreement authorizes the borrower to sign out an e-device for a two-week loan period.
4. The borrower must agree to be personally responsible for the e-device in the event it is lost or damaged. This includes responsibility for any damage to the device or accessories which are checked out to their library account, up to and including replacement costs. The amount will be determined by the Hornell Public Library's device replacement cost list.
5. The borrower may not download to the e-device any application, content, or materials that are not provided by the Hornell Public Library or the Southern Tier Library System.
6. The e-device may not be used for illegal activities, including the unauthorized sharing of copyrighted materials.
7. Only one device, per person, may be signed out at any one time.
8. If the device is not returned on time, the borrower will be charged an extended use fee of \$10 per day. The device replacement fee of \$390 will be incurred at day 8.