

Tues 09/15/2020

Attended @ Library:

Submitted by S Wirth

Norm
Ellis
Ceil
Kelley
Pat Moore
Mark Smith
Sharon Wirth
Rex Wiggers
Joe Liberto
Garrett McGowen
Brian Paul Friedland
Alice Taychert
Dan Porter, Special Guest

Absent:

Regular meeting called to order at 5:02

Revised Aug Minutes from S Wirth Moved to Accept by Pat, 2nd Garrett

CONVERSATION WITH DAN PORTER RE: INTERNET SERVICE STABILITY, SPACE ADJUSTMENTS, APPOINTMENTS AND WALK IN CUSTOMERS

- 1 Joe, need to contact Brian Hildrieth regarding a possible switch to Empire from Verizon.
- 2 Dan notes he can bring a mobile 'Hot-Spot' device
Use of downstairs conference room to accomodate appointments in addition to walk-
- 3 ins to be manned by (2) Gatekeepers/Staff
- 4 Space will be limited to (2) customers per space.
- 5 Compliant with COVID-19 limit
- 6 All areas used will be cleaned/sanitized after each use by Dan's staff,

Alice Taychert> Director's Report

Quarantine of materials - 6 Day minimum, Alice suggested to make it a week from

- 1 **STLS:** intake
- 2 **Donation:** \$2,000 for magazines
- 3 **Weeding & Reshelving:** Still working

Rex Wiggers> Financial Report

- 1 August reports were approved and accepted w/o reservations or changes, Sharon & 2nd Pat
- 2 Balances in the City accounts do not contain Unemployment Comp Amounts
UI approx \$8,737 per Qtr
- 3 Discussion to cancel JD Power Blue Book subscription and use Free Online Service
- 4 Confirmed purchase of sneeze guards, bins, belt barriers, new vacuum

- 5 Option to renew CD for Mary Beth Smith Fund

Motion to pay all current bills/invoices

Motion by Sharon to accept, 2nd by Norm

Sharon Wirth>Reporting on Personnel Committee

- 1 Noted that the Library has been receiving phone calls regarding applications
Callers should be told positions will be posted online and advertised
- 2 Time Table for Advertizing, acceptions applications, scheduling interviews
- 3 Mark will contact Brian Hildreith regarding annual Board Training (Oct-Nov)
- 4 Discussion regarding occupancy for covid-19 compliance total is 37

Joe Liberto> Reporting on Building Committee

- 1 Discussion regarding covid required items
Monitor and Keyboard Covers required for Opening
- 2 Ed's Computers paid in full for 10 new Computers to be setup by Ed & Bret
Note: The STLS Grant Monies to reimburse for Computer items due June/July 2021
- 3 New cleanable chairs (2) ordered from Davidson's
- 4 Glass display case removed
- 5 Punch list sent via email shows what is left to do
- 6 Norm also voiced concern regarding old wiring

Pat Moore> Reporting on Friends of the Library

- 1 Andy Greeley retiring from FOL President

Other:

- 1 Pat to contact City regarding Occupancy
- 2 Chris B requested to locate OSHA required signs for Fire Safety Occupancy

Next Board Meeting to be Tuesday 10/20/2020 @ 5:00 PM

Motion to Adjourn @ 6:07 PM:

Moved by Garrett, 2nd by Brian