

Tues 10/20/2020

Attended @ Library:

Submitted by S Wirth

Norm
Ellis
Ceil
Kelley
Pat Moore
Sharon Wirth
Rex Wiggers
Joe Liberto
Garrett McGowen
Brian Paul Friedland
Alice Taychert

Absent:

Mark Smith

Regular meeting called to order at 5:02

Revised Sept Minutes from S Wirth Moved to Accept by Joe, 2nd Pat

Alice Taychert> Director's Report

- 1 Personnel:** There has been a strong response to the library's advertisement for job applicants.
- 2 Building:** Donnie Mosher was in and replaced the toilet in handicapped stall in the women's restroom. He also replaced the lights in the reference area. The light over the side door has been repaired. It was not the bulb; it was an electric line.
Must change automated phone message to update
Elevator signs have been located and must be put up
- 3 Donation:** We have receive \$25.
Karen Morris a retired teacher, donated 7 quilts and 3 pillow cases for display.
- 4 Appeal:** We have received \$25 and \$100
- 5 STLS:**

Directors' Mtg: The meeting was held on Wednesday the 30th. They are seeking a new director as Nick must be replaced due to reaching his term limit. The council is also seeking more members. We approved digital library cards expiration date being one year, like regular cards. The directors approved that patrons should be able to update.

Annual Mtg: The meeting was held on October 2nd. Margo Gustina was the keynote speaker. Margo lives in Santa Fe New Mexico, but is employed by STLS. She has been working on a grant which will help improve social well-being and how libraries factor into social well-being. She discussed belonging, decision making power, and social connection as the foundations of social wellbeing and how libraries complement that. The grant is a nationwide survey and will be of a 3 yr. duration. I think the bedrock of a strong library is the social aspects and Margo has not found a community that feels their

community would be better off without a library. Margo has her work on the website [https:// rural libraries](https://rurallibraries.com).

- 6 **Collections:** Ceil and I have completed weeding in the circulating materials in the History Room.
- 7 **Website:** New person at the Tribune who updates the website, needs to make changes ASAP: "Fine Free", new officers, remove Tax Levy info, add new hours, new pictures.
- 8 **Events on "Hold"**

Rex Wiggers> Financial Report

- September reports were approved and accepted w/o reservations or changes, Sharon & 2nd
- 1 Garrett
- 2 Balances in the City accounts do not contain Unemployment Ins Amounts (UI approx. \$8,737 per Qtr.) Hopes bill will be late
Monies to be moved to City Chamberlain total 15K, motion to move in 5K increments by Sharon
- 3 & 2nd Pat
- 4 CD for Mary Beth Smith Fund renewed
- 5 Joe Liberto has volunteered to join the Finance committee after reno is complete.
Motion by Sharon to accept, 2nd by Pat
- 6 Motion to pay all current bills/invoices Pat

Sharon Wirth>Reporting on Personnel Committee

- 1 Advertising has been done on Facebook, tribune, posters etc.
- 2 To Date, 33 applications received
- 3 No one except Personnel committee is to open applications
- 4 Mark will contact Brian Hildreth regarding annual Board Training (Oct-Nov)
- 5 Ceil, Rex, Alice will begin to schedule interviews
- 6 Brian Friedland has volunteered to be a 'reserve' interviewer if needed.
- 7 Ceil made a motion to rehire prior employees at their previous pay rate, Rex 2nd
- 8 Discussion regarding legality of this as discriminatory, decided it will be 'commensurate with experience' in all cases.

Joe Liberto> Reporting on Building Committee

- 1 Discussion regarding covid required items
Sanitizer stands have been put up
Additional Sanitizer/Masks have been ordered
Monitor and Keyboard Covers required for Opening
- 2 Bret is at 60% complete on new computers
Note: The STLS Grant Monies to reimburse for Computer items due June/July 2021
- 3 Additional cleanable chairs (2) ordered from Davidson's

- 4 Garage Sale raised \$297.00
The remainder not sold, will remain in the shed
- 5 Punch list discussed with Norm regarding work left to do
- 6 Confirmed new toilet in handicapped stall has been installed
- 7 Reviewed bids on 'Professional Cleaning Services' as too expensive at this time.

Alice Taychert/Pat Moore> Reporting on Friends of the Library

- 1 Fund raising on Hold
- 2 Kevin Jacobs voiced intent to make a \$500.00 donation
- 3 Andy Greeley retired from FOL President, but no new elections held yet
- 4 Pat to review with Tim Nisbit Amount received independent of FOL and request a check.

Other:

- 1 Norm also voiced concern regarding old wiring
No one wants to bid on the work
Agreed that he can shut off power to questionable floor outlets
Discussed Grant to Caledonia Library as it mirrors HPL renovations and will question Brian Hildreth
How can we get more Grant monies??
As per Ceil, Molly Liberto to ask Marjorie Byrnes about Grant for wiring.
- 2 Joe asked about Banners and it was decided to use "THANK-YOU"
- 3 Rex & Alice to proceed with change to Calendar fiscal year and check with the City about effect.
- 4 Norm to file questionnaire and forms required by law for reopening
- 5 Sharon to update 'Pandemic Emergency Response Plan' passed in May and required by law for reopening
Will email Brian H for instructions on publishing/posting plan

Next Board Meeting to be Tuesday 11/17/2020 @ 5:00 PM

Motion to Adjourn @ 6:07 PM:

Moved by Garrett, 2nd by Brian